

## Invitation to Bid for Construction of a Parking Lot at 440 West Franklin Street

General: The Wythe County Board of Supervisors (“WCBOS”) is soliciting bids from qualified contractors to provide grading, concrete work, and paving for parking lot along Franklin Street in the Town of Wytheville.

Description of Services: The WCBOS intends to construct a small parking lot adjacent to the building at 440 West Franklin Street in the Town of Wytheville Virginia. The scope of construction services may include: cutting existing concrete curb and sidewalk, demo and removal of concrete, removal of topsoil, hauling topsoil to the Administration Building yard, installing and compacting VDOT 21B stone, forming and pouring the concrete (entrance, sidewalk and drainage trench), and installing Asphalt Pavement.

Requirements: Contractors wishing to submit a bid shall provide:

1. BID Bond executed by the Bidder and an acceptable Surety in the amount of 5% made payable to Wythe County, Virginia.
2. A performance Bond to include materials and labor will be required and the cost will be included in the bid price.
3. Provide a copy of the Contractors license issued by the Commonwealth of Virginia.
4. Schedule a pre bid site visit with Wythe County Engineering Department.

Bids will be received at the below address on June 28<sup>th</sup> 2024 by 2 pm.

Wythe County Board of Supervisors  
Attn: Stephen Bear, County Administrator  
340 South 6<sup>th</sup> Street  
Wytheville, VA 24382

Bids shall be labeled – “Franklin Street Phase 4 Parking Lot”

Rejection of Responses: Wythe County reserves the right to reject any or all bids received.

Standard Provisions: All elements of this project will comply with the following:

- President's Executive Order #11246 prohibiting discrimination in employment regarding race, color, creed, sex, or national origin
- President's Executive Order #12138 and #11625 regarding utilization of MBE/WBE firms
- Civil Rights Act of 1964
- Americans with Disabilities Act of 1990
- Age Discrimination and Employment Act of 1967
- Immigration and Reform Act of 1986 prohibiting employment of illegal alien works
- Virginia Public Procurement Act Provision 4310 prohibiting discrimination and regarding participation of small, women-owned, minority-owned, and service-disabled veteran-owned businesses and employment services organizations
- Virginia Public Procurement Act Provision 4311 prohibiting employment discrimination
- Virginia Public Procurement Act Provision 4312 requiring a drug-free workplace

Questions & Supplemental Information: Site visits and/or opportunity for examination of available drawings and documents require advance appointment with WCBOS. Visit [www.wythco.org](http://www.wythco.org) for plans and associated documents. Questions or visit requests should be directed to Johnny Kincer at [jdkincer@wytheco.org](mailto:jdkincer@wytheco.org) or (276) 223-4512.

Wythe County –440 Franklin Street, Wytheville VA  
Renovation - Phase 4, Parking Lot and Landscaping  
5-31-24

### **BID FORM**

#### **BID RECIPIENT**

1.01 This Bid is submitted to:

**WYTHE COUNTY**  
**ATTN: STEPHEN D. BEAR, COUNTY ADMINISTRATOR**  
**340 SOUTH SIXTH STREET**  
**WYTHEVILLE, VA 24382**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Plans for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Plans and Bidding Form.

#### **BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

#### **BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Plans, and any data and reference items identified in the Plans, and hereby acknowledges receipt of the following:
1. Bidder has visited the Site, conducted a thorough, visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
  2. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.  
especially with respect to Technical Data in such reports and drawings.
  3. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
  4. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the work at the price bid and within the times required, and in accordance with the other terms and conditions.
  5. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
  6. Bidder has given the County Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered and confirms that the written resolution thereof by Engineer is acceptable to Bidder.

- 7. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- 8. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Plans.

**BIDDER’S CERTIFICATION**

- 4.01 Bidder certifies that:
  - A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
  - B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
  - C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
  - D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
    - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
    - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
    - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
    - 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Plans for the following price(s): Plans are Provided. Plans Concrete Demolition, Concrete work, grading, stone placement, and asphalt placement. The plans also include work for Landscaping (Providing and Planting 3 Dogwood Trees). The Contractor will be required to obtain all permits required by the Town of Wytheville.

**TOTAL BASE BID PRICE –**

\$ \_\_\_\_\_  
 (USE NUMBERS) (USE WORDS)

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor’s overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment within 30 calendar days of the notice to proceed.
- 6.02 Bidder accepts the provisions as to liquidated damages: If the project is not substantially complete within the 30 calendar days of the notice to proceed, the contractor shall be penalized at a rate of \$250 per day until substantial completion is achieved as decided by the County Engineer.

**ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. List of Proposed Subcontractors;
  - B. List of Proposed Suppliers;
  - C. List of Project References;
  - D. Contractor’s License No.: \_\_\_\_\_ **[or]** Evidence of Bidder’s ability to obtain a State Contractor’s License and a covenant by Bidder to obtain said license within the time for acceptance of Bids;
  - E. A Bid Bond will be required at the time of the bid and can be a check that equals 5% of the Bid.
  - F. A Performance Bond in the dollar amount of the bid will be required by the successful bidder before the project can be awarded.

**BID SUBMITTAL**

BIDDER:

By: \_\_\_\_\_  
Signature \_\_\_\_\_

Printed name \_\_\_\_\_

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:  
Signature \_\_\_\_\_

Printed name \_\_\_\_\_

Title: \_\_\_\_\_

Submittal Date: \_\_\_\_\_

Address for giving notices: \_\_\_\_\_

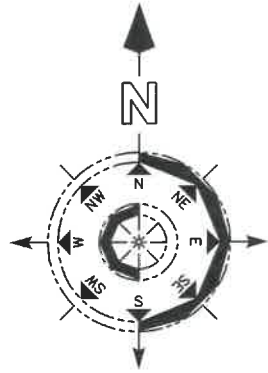
Telephone Number: \_\_\_\_\_

Contact Name and e-mail address: \_\_\_\_\_

Bidder’s License No.: \_\_\_\_\_

**Notes:**

1. Only Use Wythe County Property to access the building.
2. Call MISS UTILITY before digging.
3. All Construction as per Town of Wytheville (TOW) standards and Specs.
4. The Project Limits of Disturbance is less than 10,000 Square feet so the project does NOT require an Erosion and Sediment Control (ESC) Plan or Stormwater Management.
5. ESC controls, however, are still designed to keep mud off the TOW streets. A Temporary Construction Entrance shall be installed.
6. Cut sheets and or shop drawings shall be provided to the County Engineer for approval.
7. Any item to be purchased for installation: Provide cut sheets or shop drawings before.



**Scope and Schedule of Work:**

1. Schedule Pre Construction Meeting with the Town of Wytheville (TOW).
2. Cut and remove Concrete curb and sidewalk.
3. Install caution tape and appropriate traffic controls as per TOW.
4. Install Construction Entrance.
5. Cut and remove 6" of topsoil. Haul and spread to County Admin Building.
6. Proof Roll sub grade. Repair as directed by County Engineer.
7. Install geogrid.
8. Install 4" of compacted 21A stone.
9. Proof Roll Stone. Repair as directed by County Engineer.
10. Install Clean out cover as per TOW detail.
11. Install New concrete entrance and sidewalk.
12. Install Curb the full length of the parking lot.
13. Install Concrete Drainage Trench.
14. Install 2" SM-9.5 Asphalt.
15. Stripe Parking Lot, White Lines.
16. Install 4 inch by 6 feet recycled rubber parking blocks.

Wythe County Virginia  
**440 West Franklin Street Building  
 Renovations  
 Phase 4 - Construct Parking Lot**



Site

Location Map

**Sheet List**

1. Title
2. Site Plan and Landscaping Plan
3. Details
4. Details
5. Landscaping Details

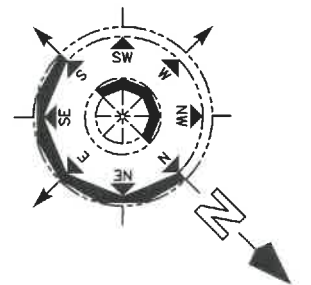
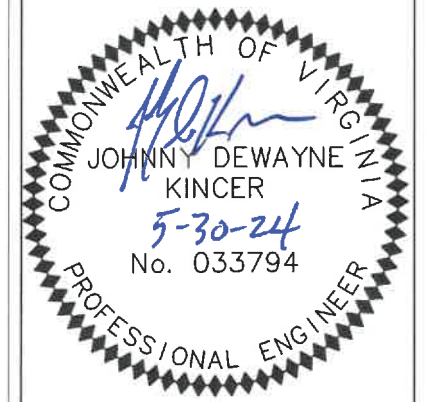
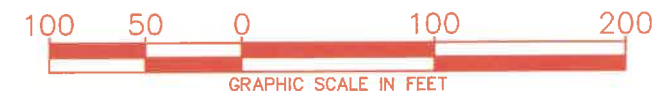
Haul  
 Topsoil  
 and spread  
 on this area.  
*OPEN PERMIT  
 FOR E+S.  
 JDK  
 5-31-24*



Title Sheet

Date 4-5-2024

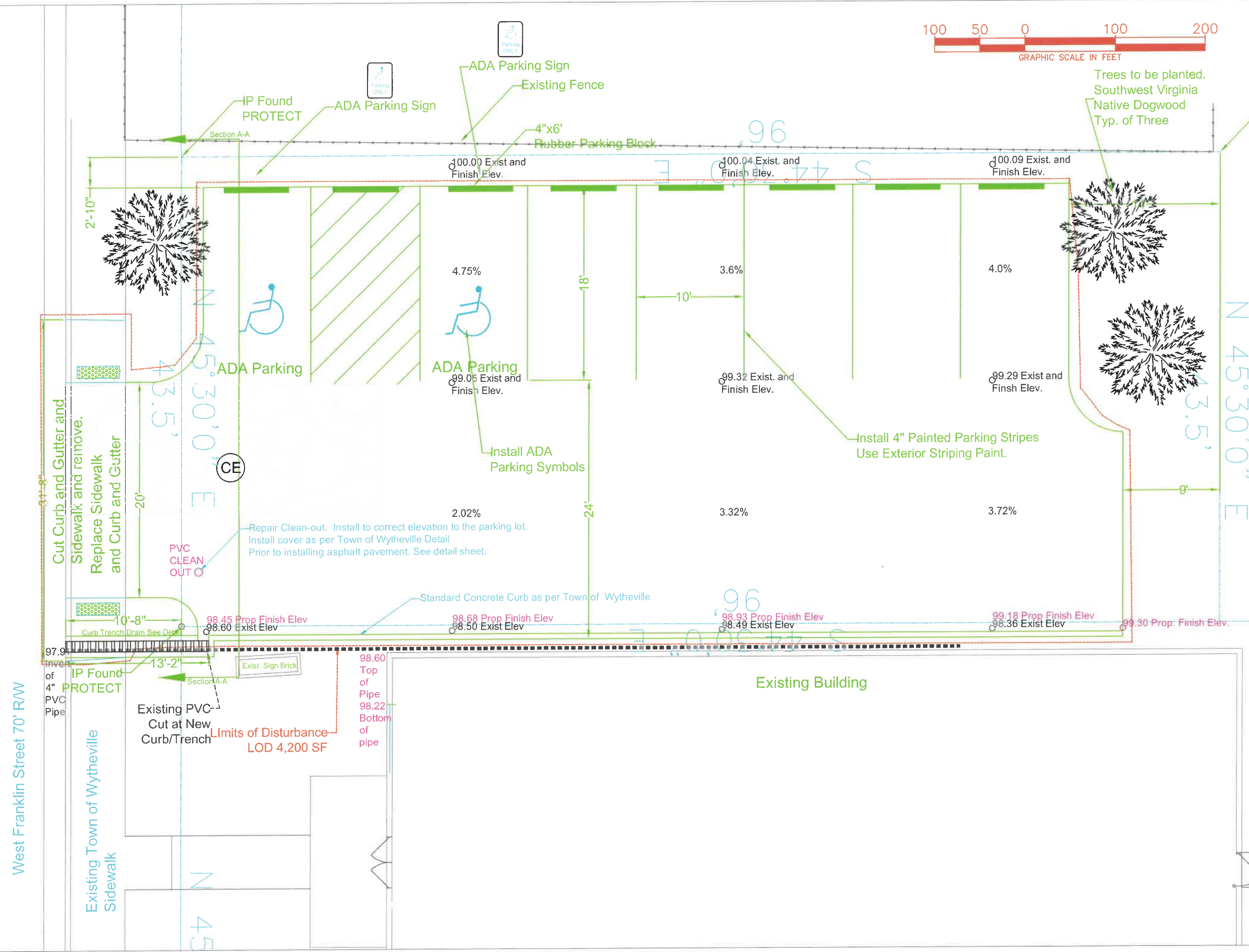
No.	Revision	Date

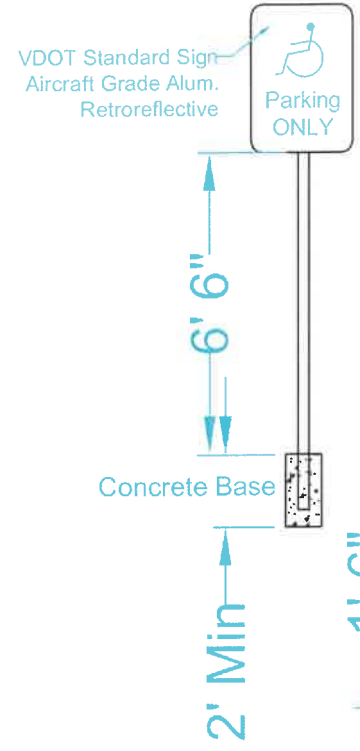
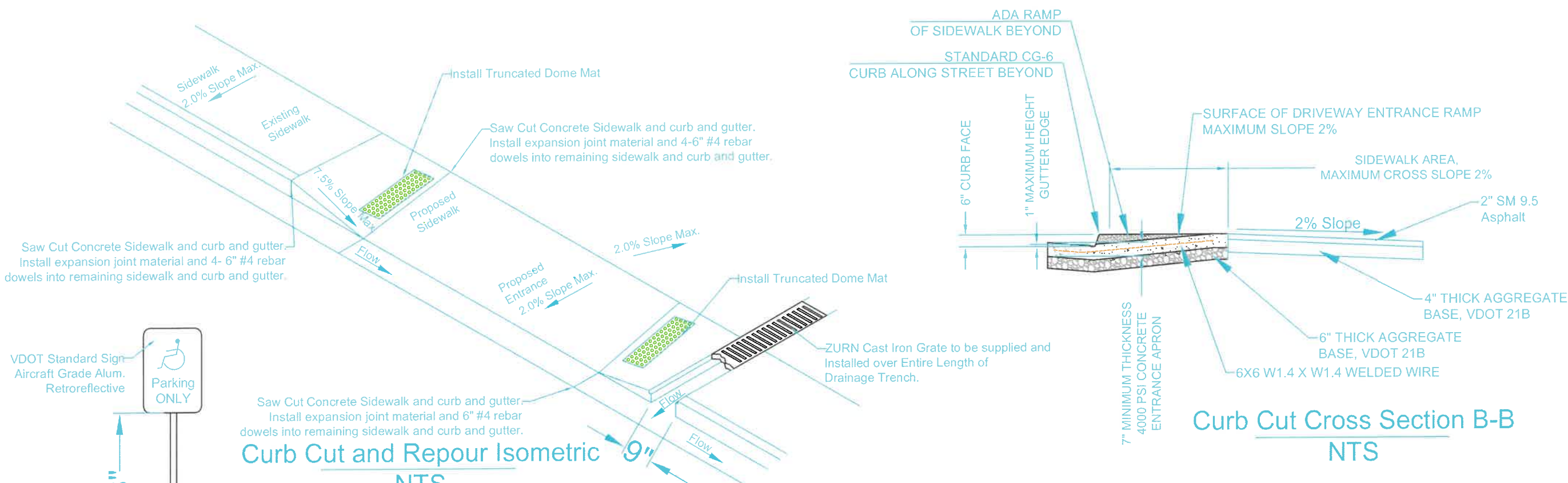
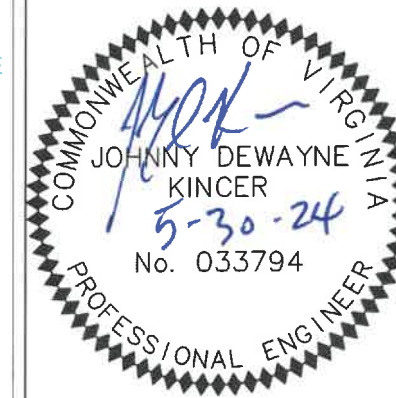


### Parking Lot Site Plan and Landscaping Plan

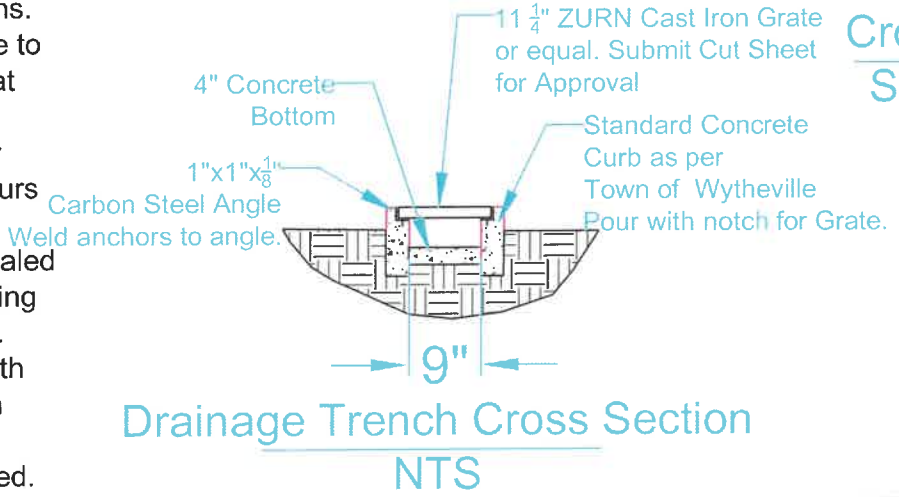
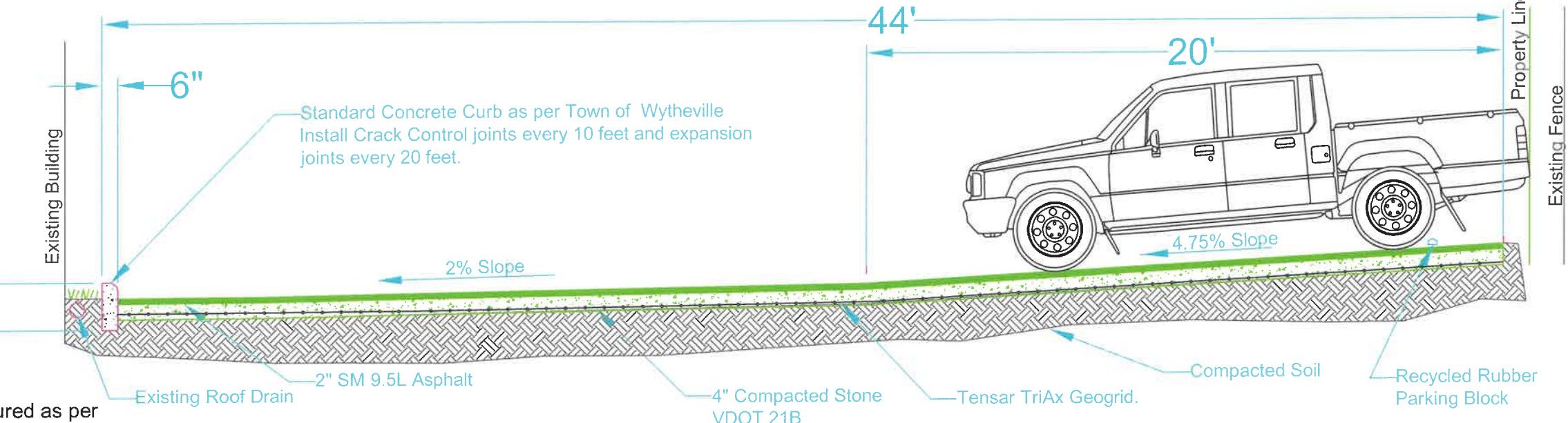
Date 4-5-2024

No.	Revision	Date
1	Add Landscaping	5/15/24





- Concrete:**
1. All concrete shall be poured as per ACI standards and Specifications.
  2. The weather shall be conducive to for a successful concrete pour at the time the concrete is placed.
  3. The concrete will be saw cut for crack control joints within 24 hours after the pour.
  4. The finished concrete will be sealed with an approved concrete sealing material to promote slow curing.
  5. The concrete will be covered with insulated blankets or plastic film depending on the weather for 7 days after the concrete is finished.



- Soils:**
1. After the 6 inches of soil is removed a loaded dump truck will be used to proof roll the remaining soil.
  2. Any soft spot encountered will be over excavated to a depth of 6 inches and VDOT 357 stone will be compacted into the 6 inch void.

- Stone Specs:**
1. The VDOT 21B stone will be installed and compacted to a depth of 4 inches.
  2. The stone shall be graded to the profile shown above.
  3. Positive drainage to take storm water to Franklin Street shall be accomplished.

**Parking Lot Details**

Date 4-5-2024

No.	Revision	Date

# VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK LEGEND

NO.	TITLE	KEY	SYMBOL	NO.	TITLE	KEY	SYMBOL
3.01	SAFETY FENCE	SAF		3.20	ROCK CHECK DAMS	CD	
3.02	TEMPORARY GRAVEL CONSTRUCTION ENTRANCE	CE		3.21	LEVEL SPREADER	LS	
3.03	CONSTRUCTION ROAD STABILIZATION	CRS		3.22	VEGETATIVE STREAMBANK STABILIZATION	VSS	
3.04	STRAW BALE BARRIER	STB		3.23	STRUCTURAL STREAMBANK STABILIZATION	SSS	
3.05	SILT FENCE	SF		3.24	TEMPORARY VEHICULAR STREAM CROSSING	VSC	
3.06	BRUSH BARRIER	BB		3.25	UTILITY STREAM CROSSING	USC	
3.07	STORM DRAIN INLET PROTECTION	IP		3.26	DEWATERING STRUCTURE	DS	
3.08	CULVERT INLET PROTECTION	CIP		3.27	TURBIDITY CURTAIN	TC	
3.09	TEMPORARY DIVERSION DIKE	DD		3.28	SUBSURFACE DRAIN	SD	
3.10	TEMPORARY FILL DIVERSION	FD		3.29	SURFACE ROUGHENING	SR	
3.11	TEMPORARY RIGHT-OF-WAY DIVERSION	RWD		3.30	TOPSOILING	TO	
3.12	DIVERSION	DV		3.31	TEMPORARY SEEDING	TS	
3.13	TEMPORARY SEDIMENT TRAP	ST		3.32	PERMANENT SEEDING	PS	
3.14	TEMPORARY SEDIMENT BASIN	SB		3.33	SODDING	SO	
3.15	TEMPORARY SLOPE DRAIN	TSD		3.34	BERMUDA GRASS AND ZOYSIAURASS ESTABLISHMENT	B/M	
3.16	PAVED FLUME	PF		3.35	MULCHING	MU	
3.17	STORMWATER CONVEYANCE CHANNEL	SCC		3.36	SOIL STABILIZATION BLANKETS AND MATTING	BE/ZE	
3.18	OUTLET PROTECTION	OP		3.37	TREES, SHRUBS, VINES AND GROUND COVERS	VEG	
3.19	RIPRAP	RR		3.38	TREE PRESERVATION AND PROTECTION	TP	
				3.39	DUST CONTROL	DC	

### SEQUENCE OF CONSTRUCTION:

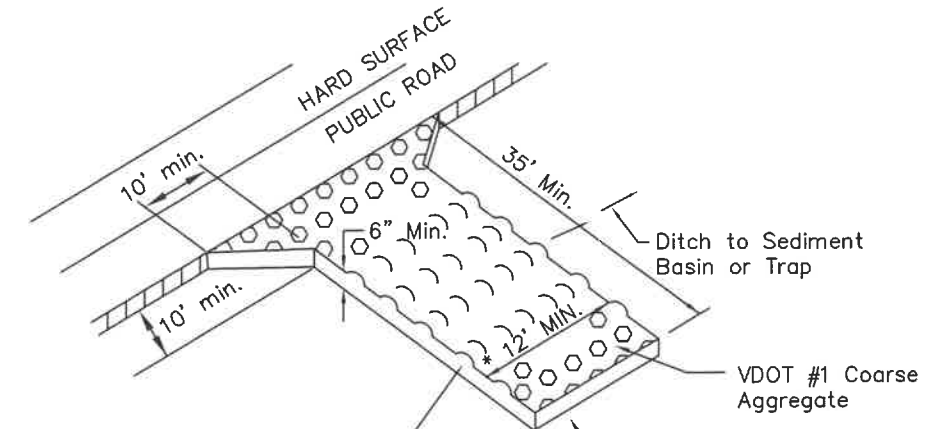
1. Saw cut curb and gutter. Remove concrete from new entrance area and dispose of properly.
2. Install Construction Entrance as shown above.
3. Remove Topsoil and haul to Apex Center.
4. Proof roll excavated area. Remove soft material as direct by County Engineer and replace with VDOT #357 stone and compact.
5. Install VDOT 21B stone and compact with smooth barrel roller. Proof roll as per County Engineer
6. Install new curb and gutter with ramps and truncated dome mats as shown on plans. Use 4000 PSI Concrete. 3rd Party to inspect. The County will procure the 3rd Party.
7. Install VDOT 2" SM 9.5 Asphalt and compact.

### MAINTENANCE OF EROSION DEVICES:

1. THE ENTIRE CONSTRUCTION SITE AND SURROUNDING AREAS SHALL BE INSPECTED DAILY AND IMMEDIATELY AFTER RAIN EVENTS.
2. ALL EROSION CONTROLS SHALL BE MAINTAINED AS PER VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK.
3. IF ADDITIONAL MEASURES ARE REQUIRED WYTHE COUNT IS RESPONSIBLE FOR INSTALLING.
4. IF ANY EROSION CONTROL MEASURE OR DEVICE IS DAMAGED IN ANY WAY, THE DEVICE OR MEASURE SHALL BE REPAIRED OR REPLACED IMMEDIATELY.
5. EROSION CONTROL MEASURES SHALL BE REMOVED AND DISPOSED OF PROPERLY.

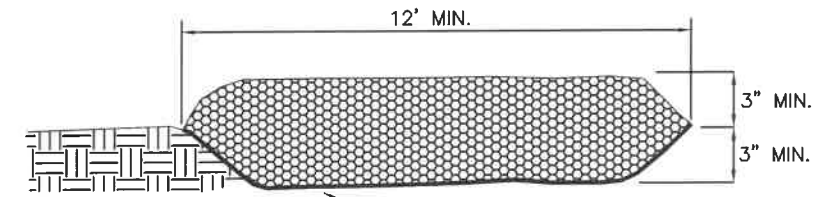
### CONSTRUCTION NOTES

SITE PREPARATION SHALL BE IN ACCORDANCE WITH THE Town of Wytheville DESIGN AND CONSTRUCTION STANDARDS.  
SLOPES STEEPER THAN 3 TO 1 (HORIZONTAL TO VERTICAL) SHALL BE BENCHED OR STEPPED PRIOR TO PLACING FILL ON THEM.

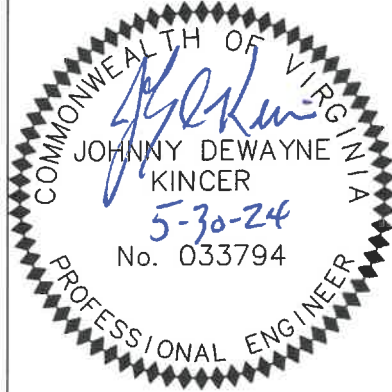
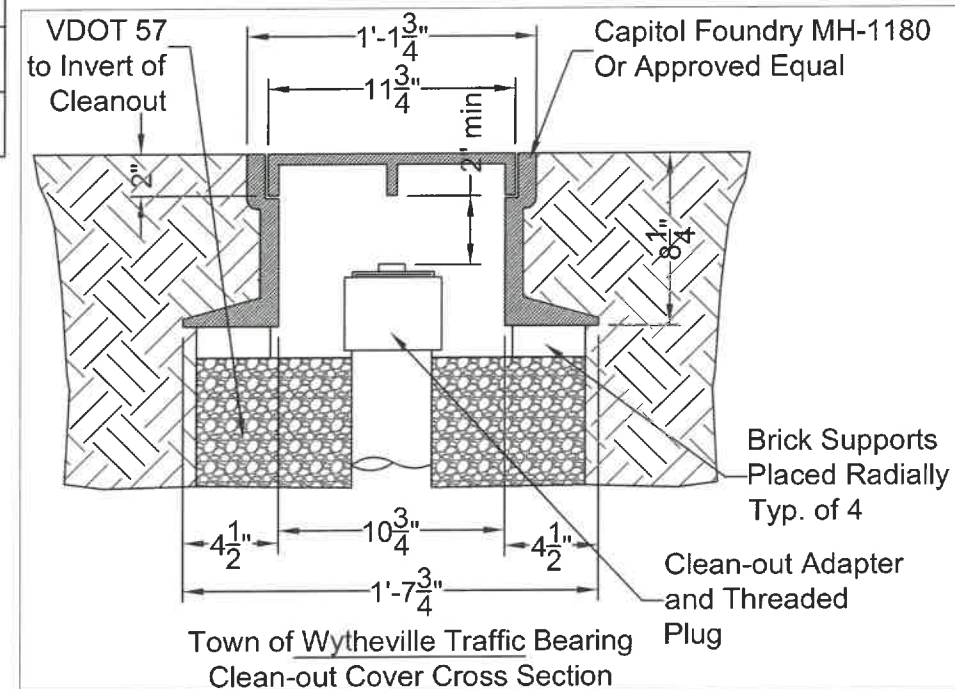


CONSTRUCT A WASHBOARD OR WASH RACK IF REQUIRED.

\* MUST EXTEND FULL WIDTH OF INGRESS & EGRESS OPERATION.



FILTER CLOTH  
TEMPORARY GRAVEL CONSTRUCTION ENTRANCE  
Not to Scale

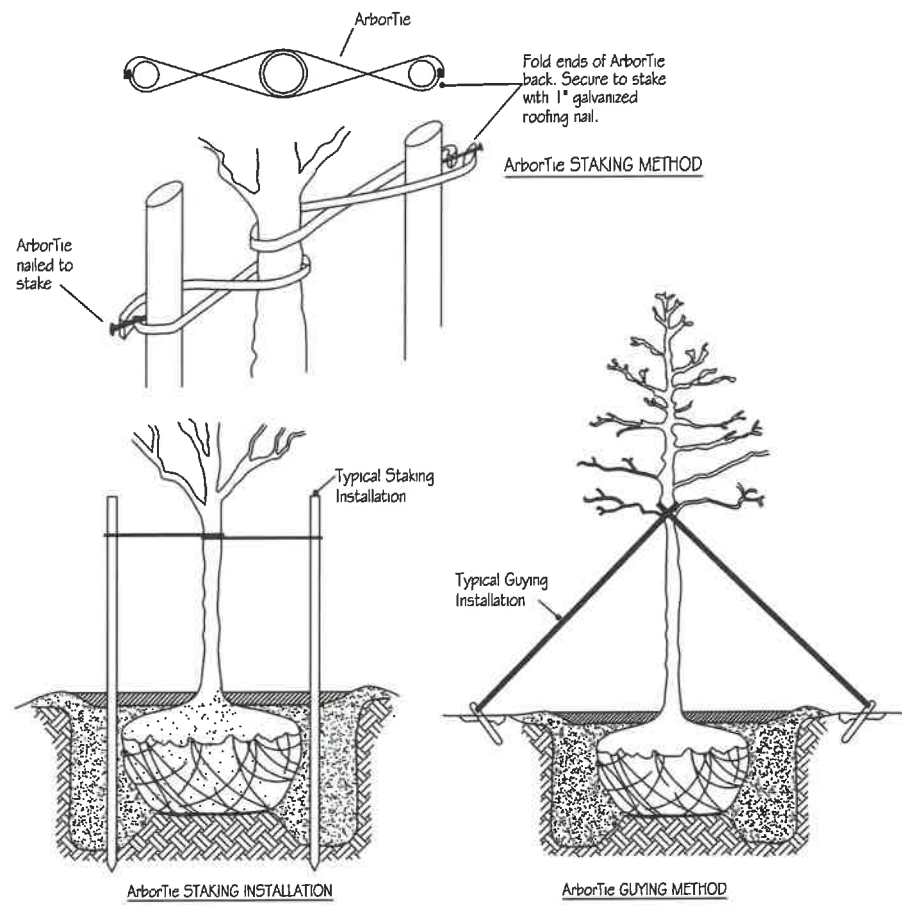


### Parking Lot Details

Date 4-5-2024

No.	Revision	Date





**DEEPROOT ArborTie INSTALLATION**

**DeepRoot ArborTie - Uses and Specifications**

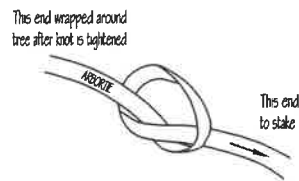
Specified ArborTie green (or white) staking and guying material is to be flat woven polypropylene material, 3/4" (19.05mm) wide, 900 lb. break strength. ArborTie shall be fastened to stakes in a manner which permits tree movement and supports the tree.

**DeepRoot ArborKnot - Tying Directions**

The ArborKnot is a unique knot for guying which expands to allow for girdle free growth.

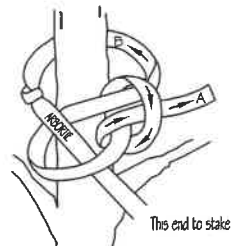
**STEP 1**

Tie a simple knot 18"-24" (depending on the diameter of the tree) from either end of the ArborTie.



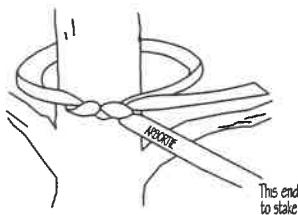
**STEP 3**

Follow motion of ArborTie above, finishing the knot by pulling tightly on points A and B at the same time.



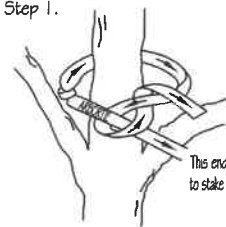
**STEP 5**

The ArborKnot provides secure, girdle free attachment to ArborTie to tree.



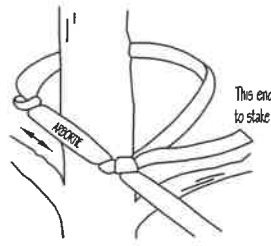
**STEP 2**

Wrap this end around tree. Begin the above knot below the knot that was tied in Step 1.



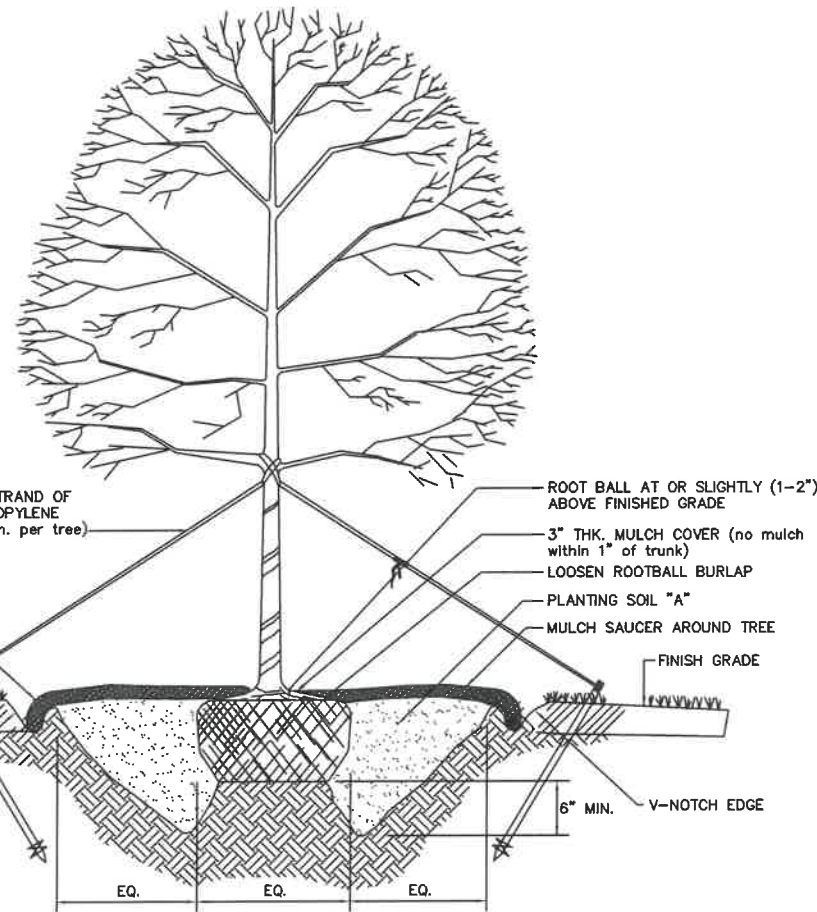
**STEP 4**

Slide knot just completed up to the knot tied in Step 1. Fasten free end to stake or anchor.



For additional information please visit our website at [www.deeproot.com](http://www.deeproot.com)

For information regarding distributors please call: 1 800 LIV ROOT (458.7668). For help with drainage or other difficult installation questions please call DeepRoot Technical Support at: 1 800 ROOT TEK (766.8835).

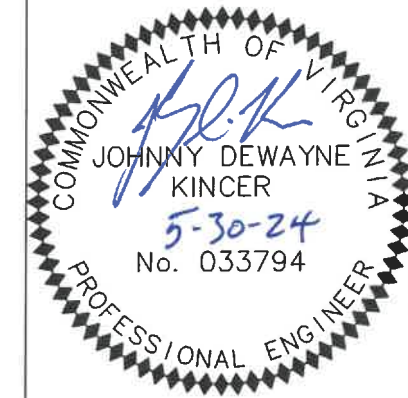


**TREE PLANTING NOTES (3 Steel Anchors):**

If synthetic wrapping material is used on any rootball, remove entirely.

All plant beds shall be mulched with a 3" layer of mulch within 24 hours after planting. This shall be double shredded hardwood bark mulch and shall cover the planting bed entirely. The edge of the plant bed shall be constructed 3" below the finish grade and finished with 3" of mulch.

Planting Pit Soil: Pre-mixed planting soil 'A' shall consist of 5 parts planting topsoil, 1 part composted yard waste and 1/2 lbs. plant fertilizer. Pre-mixed planting soil 'B' shall consist of 3 parts planting topsoil, 1 part composted yard waste and 1/2 lbs. plant fertilizer.



**Parking Lot Landscape Details**

Date 5-15-2024

No.	Revision	Date